



BLUE RECYCLE BINS

Yes:

Paper
(any type, color)
Envelopes
Magazines
Newspapers
Junk Mail
Post-it Notes
Telephone Books
Folders
Staples & Paperclips
Small Boxes

No:

Pizza Box
Paper Plates
Napkins/Tissue

CARDBOARD BOXES

Large Cardboard Boxes

Flatten box, then label with an orange "throw away sticker". The janitorial staff will pick up from your suite and recycle.

Stickers can be requested from the management office.



WHITE CARDBOARD RECYCLE BINS

GLASS

Yes:

Bottles and Jars (any color)

No:

Window Glass
Ceramic
Light bulbs
Drinking Glasses

METAL/ALUMINUM

Yes:

Beverage Cans
Soup Cans
Aluminum
Tin

No:

Scrap Metal

PLASTIC

Yes:

Plastic Bottles
All Plastic Containers with
Recycle Logo

No:

Plastic Bags
Plastic Wrap

Please leave all cardboard boxes, recycling and garbage within your suite.
The janitorial staff will dispose of it.

For specifics on electronics and furniture disposal please call the
management office at 847.948.1105